



## Volunteer Application and Guidelines

Thank you for your interest in volunteering at Storyteller Children's Center. Our center provides quality, tuition-free early childhood education for low-income families and families in transition, as well as comprehensive support services.

Please fill out the following form so that we can learn more about you and your skills.

Name

\_\_\_\_\_

First

\_\_\_\_\_

Last

Address

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

\_\_\_\_\_

Email

\_\_\_\_\_

Phone

### Volunteer Age

Volunteers under the age of 16 must have parental consent to be accepted as a volunteer.

\_\_\_ I am under 16 years of age.

\_\_\_ I am over 16 years of age.

\_\_\_ I am over 21 years of age.

## Scheduling Preferences

Day Availability

Mon     Tues     Wed     Thurs     Fri

Shift Availability

Morning (9 - Noon)     Afternoon (3pm - 5pm)     Other

## Volunteer Activities

Please check all that interests you.

Art & Creative development     Language development     Social Skills  
 Self-awareness & respect     Media/PR     Field Trips  
 Environment awareness & respect     Support at Events  
 Stories: both reading and writing     Outreach

Are you fluent in more than one language? If so, please list below.

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**Are you currently a student?**

No  
 Yes

Are you affiliated with any groups or clubs? If so, which ones?

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Please list any challenges or other relevant information that may be helpful:

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How did you hear about Storyteller Children's Center?

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Tell us how the Storyteller staff can help you to be a successful volunteer.

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Please sign up for Storyteller Children's Center e-newsletter

Yes       No

### **Storyteller Guidelines for Classroom Behavior**

As a volunteer at Storyteller you are a model and a mirror for our children. Please use these guidelines to help you navigate a variety of behaviors.

Please check each guideline to show you have read and understand.

#### **Guidelines**

In accordance with recommendations made by the National Association for the Education of Young Children, the following disciplinary methods shall be followed at Storyteller.

\*Please read and check each box to indicate you understand and will comply with our guidelines.

Guide children by setting clear, consistent, fair limits for classroom behavior; or help older children set their own limits.

Value mistakes as learning opportunities.

Redirect children to more acceptable behavior or activities.

Listen when children talk about their feelings and frustrations.

Guide children to resolve conflicts. Model skills that help children solve their own problems.

Patiently remind children of rules and their rationale.

Set as few rules as possible. The goal is to ensure every child's safety and emotional wellbeing. Consistency in following these rules will enable children to learn and value them.

Time-outs are not permitted. We do not punish children.

An area where children are able to express anger or frustration will be maintained in the classroom. We will convey acceptance of the full range of human emotions and assist the child in learning to express themselves in appropriate and constructive ways.

## **Storyteller Children’s Center Volunteer Policies**

Children are our first priority. Volunteers must be considerate of the varied religious values and ethnic backgrounds of Storyteller’s children. All persons’ civil rights shall be upheld. Families have a right to privacy and volunteers must be considerate of it. We have a commitment to our schedule and volunteers must call if they cannot meet the schedule (i.e. other commitment or illness) in a timely manner. Volunteers must sign a Daily Volunteer Time Sheet and fill out a Volunteer Application. School cleanliness and maintenance must be maintained for the safety and well-being of the children and staff. Volunteers must follow the cleaning procedures for the various areas in the school. If the facility or a piece of equipment needs maintenance, volunteers shall notify the Storyteller Volunteer Coordinator.

### **Volunteer Policy Acknowledgement**

I understand that this agreement is to assist the Storyteller staff in its future scheduling of volunteers and may be renegotiated as needed. I will abide by the volunteer policy provided to protect children and families in regard to mutual respect and confidentiality. Also, I affirm that I am in good health and I will contact the center in case of illness.

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Signature

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Date