



Storyteller Children's Center

Executive Director Job Announcement

Santa Barbara, CA

MISSION

Storyteller Children's Center is a therapeutic preschool for children ages 18 months to 5 years, with a focus on quality, tuition-free early childhood education for children in need. Storyteller's mission is to provide on-site counseling, healthy meals, parent education, medical screenings, home visits, and family support services for challenged, low-income families. Storyteller supports the entire family unit, breaking the poverty cycle for the working poor while ensuring students are kindergarten-ready- one of the most critical markers in the scholastic success of a child.

POSITION SUMMARY

Storyteller Children's Center is seeking a compassionate and experienced Executive Director, committed to early childhood education (ECE), parent support, and helping families break the cycle of poverty, homelessness, and traumatic stress. The Executive Director has the overall strategic and operational responsibility for Storyteller's employees, programs, fundraising, organizational management and execution of its mission. In that role the Executive Director is responsible for the oversight of Storyteller's day-to-day operations, compliance, training, staff support, and stewardship of the unique organizational culture that allows Storyteller to serve children and families well. The Executive Director will also work with the Board and staff to help the organization stay financially strong through sound budget oversight, management of government contracts, and notably through the creation and execution of a compelling and well executed private fundraising strategy. As a thought leader in the ECE field and in the community, the Storyteller Executive Director will work with Board, staff, and community partners to guide the organization's strategic vision and mission.

SUMMARY OF KEY RESPONSIBILITIES

Leadership & Management

- Serve as a strategic leader of the organization, including supporting and collaborating with the Board of Directors and its Committees
- Oversee the operation of two sites in Santa Barbara including recruiting, training and supervising personnel that includes teachers, development, program, and administrative staff
- Ensure consistent quality of administration

- Ensure legally required reporting and compliance for regulations associated with early childhood education, including licensing, CAC/Head Start, CSPP, Titles 5 & 22, etc.
- Manage a \$1.85 million budget, access federal and state funding for eligible families, and recommend timelines and resources needed to achieve given strategic goals
- In partnership with its senior management team, maintain and enrich Storyteller's strong, distinctive culture and operational values
- Regularly monitor and engage in ECE policy and government funding issues

Program

- Motivate a diverse, culturally competent, top quality staff to support Storyteller children and families and ensure a nurturing environment for all staff
- Provide opportunities for continued education, training and professional development and promote self-care activities that create a positive organizational climate
- Ensure programs are data driven and evidence based
- Collaborate with other non-profit agencies to ensure coordination of services for Storyteller Children and their families
- Actively engage with parents and caregivers of Storyteller children
- Ensure that teachers hold current Child Development Permits

Fundraising & Community Relations

- Provide leadership and actively collaborate with the Development Team of the Board of Directors and staff in donor and foundation relationship-building and all fundraising activities
- Serve as the public face of the organization promoting community relations, media coverage, and community recognition

CORE COMPETENCIES & EXPERIENCE

- Five years minimum experience in managing and leading a high-performing non-profit organization, including strategic development, community engagement, budget, financial management, fundraising, personnel and operations
- Experience effectively managing teams and motivating, mentoring, coaching and developing staff, including employee education plans
- Cultural competency working with diverse, bilingual communities
- Experience upgrading complex office systems and structures

PREFERRED EXPERIENCE

- Experience or knowledge of early childhood education, instructional leadership, curriculum development and trauma-responsive care
- Knowledge of allied community agencies/services in the early childhood development area
- Bilingual (Spanish/English)

PERSONAL CHARACTERISTICS

- Passion and commitment to supporting underserved children and their families

- Ability to handle crisis management situations with urgency and clear thinking
- Superior team leadership, relationship management and effective communication skills
- Multi-tasker, detailed oriented and time management skills
- Compassionate, approachable, collaborative, active listener
- Practices and models self-care

OTHER QUALIFICATIONS

- Must be able to clear Department of Justice Live Scan fingerprinting background check
- Will provide evidence of a negative Tuberculosis test within the past four years
- Ability to travel on Storyteller-related business inside and outside Santa Barbara County
- Availability to work weekend and evening hours

EDUCATION

A wide variety of education experiences will be considered

REPORTS TO

Board of Directors Chair

COMPENSATION

A competitive compensation and benefits package will be made available to the qualified candidate. Salary indicative range \$120,000-\$145,000.

TO APPLY

We welcome interested candidates to send a resume and a cover letter outlining your skills, qualifications, and salary expectations to the Storyteller Executive Transition Committee at: sccedsearch2022@gmail.com **Please save and upload your documents in one combined PDF document.**

We invite applications by Friday, May 13, 2022. The new Storyteller Executive Director will assume leadership on July 1, 2022. Position is open until filled.

Inquiries, in confidence, are welcome. Please contact Michael Wasserman, Board Chair, at sccedsearch2022@gmail.com

Storyteller Children's Center is an equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, age, marital or domestic partner status, military or veteran status, physical or mental disability, medical condition, or genetic information and any other characteristic protected by state and/or federal law.